

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Policy Subcommittee (of the School Committee)  
FILED BY: Diane Marobella  
DATE OF MEETING: October 29, 2015  
TIME OF MEETING: 2:00 p.m.  
PLACE OF MEETING: Wayland Town Building – School Committee Room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

**2:00 P.M.**

1. Comments & Written Statements from the Public
2. Review of Gift and Fundraising Policies and Related Procedures
  - School Gift Policy (KCD)
  - Fundraising Policy (JJE)
  - Relationship with Boosters (KJA) and Support Organizations Regulations
3. Review of policies related to signing authority of School Committee Chair
  - BBAA (School Committee Member Authority)
  - BCA (School Committee Member Ethics)
  - BDB (School Committee Officers)
  - BDG (School Attorney)
  - DGA (Authorized Signatures)
4. Discussion of Future Agenda Items

**3:00 P.M.**

5. Adjournment

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”